

VOLUNTEER ROLE DESCRIPTION

VOLUNTEER TITLE: Junior Research Volunteer

VOLUNTEER LINK: Alison Beattie, Strategy and Development Administrator

We are committed to active research to help develop, adapt and improve palliative and end-of-life care services that meet the ever-changing needs of our patients and their family and carers.

Aims:

To support the continuing development of St Oswald's Hospice-led research projects.

When / Where: Summer Holidays – Flexible Hours / On Site, Gosforth

Main Tasks: Depending on the project, you may perform some of, or all these tasks

- Gathering and organising data
- Interviewing participants
- Analysing data
- Assisting with the creation of reports or presentations
- Assisting research leads with administrative study tasks
- Organising surveys

Personal Qualities:

- Attention to detail
- Confident IT user
- Responsible
- Confident Social Skills
- Commitment and adherence to confidentiality and data protection

Essential Processes/ Training (Internal Info):

- DBS check [*Enhanced Children*] as appropriate
- Health & Safety Online Training [*non clinical*]
- Smartcard Required [*No*]
- Recruitment Pathway [*On-site or Remote as agreed*]
- Minimum age [*16+*]
- Office Working Risk Assessment