

VOLUNTEER ROLE DESCRIPTION

VOLUNTEER TITLE: Research Volunteer

VOLUNTEER LINK: Amanda Lee, Head of Strategy and Research

We are committed to active research to help develop, adapt and improve palliative and end-of-life care services that meet the ever-changing needs of our patients and their family and carers.

Aims:

To support the continuing development of St Oswald's Hospice-led research projects.

When / Where: Flexible – On Site (Regent Avenue, Gosforth) / Occasional Remote

Main Tasks:

- Gathering and organising data
- Interviewing participants
- Analysing data
- Running/supporting focus groups
- Designing questionnaires
- Creating reports and presentations
- Conducting/supporting literature reviews

Professional / Academic Qualifications:

- A levels
- Some university experience desirable
- Previous experience in healthcare research a plus

Personal Qualities:

- Attention to detail
- Confident IT user: Microsoft Suite
- Responsible, Professional, Motivated
- Ability to work as part of a team
- Commitment and adherence to confidentiality and data protection

Essential Processes/ Training (Internal Info):

- DBS check [*Enhanced Children*]
- Health & Safety Online Training [*non clinical*]
- Smartcard Required [*No*]
- Recruitment Pathway [*On-site or Remote as agreed*]
- Minimum age [*18+*]
- Home Working Risk Assessment [*if applicable*]
- Office Working Risk Assessment